The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year *(for example 2013-14)*   2017-2018

1. Details of the Institution

1.1 Name of the Institution   SIES College of Commerce and Economics

1.2 Address Line 1   Plot No. 71/72, T.V. Chidambaran Marg

Address Line 2   Near Sion Telephone Exchange, Sion (E)

City/Town   Mumbai

State   Maharashtra

Pin Code   400 022

Institution e-mail address   siesce@sies.edu.in/ siesce_se@yahoo.co.in

Contact Nos.   022-24074944

Name of the Head of the Institution: Dr. Kinnarry Thakkar (till 21/09/2017)

I/C Principal Dr. Nina Roy Choudhury (from 22/09/2017)

Tel. No. with STD Code: 022-24026130

Mobile: 09869080886

Name of the IQAC Co-ordinator: Mrs. Saraswathy Swaminathan

Mobile: 09323795836

IQAC e-mail address: saraswathys@sies.edu.in

sswaminathan@hotmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*   MHCOGN 11591

OR

1.4 **NAAC Executive Committee No. & Date:**   Ec(sc)/06/RAR/156

1.5 Website address: www.siesce.edu.in

Web-link of the AQAR: siesce.edu.in/iqac/aqar.php

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B++	83%	2004	Sep. 2009
2	2nd Cycle	A	3 .03	2009	Dec. 2014
3	3rd Cycle	A	3.02	2015	April 2020

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   24/04/2005
1.8 AQAR for the Year   :   2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

i. AQAR for 2016 – 17 submitted on 07/12/2017

1.10 Institutional Status

    University   State [√]   Central [ ]   Deemed [ ]   Private [ ]

    Affiliated College   Yes [√]   No [ ]

    Constituent College   Yes [ ]   No [√]

    Autonomous college of UGC Yes [ ]   No [√]

    Regulatory Agency approved Institution   Yes [√] No [ ]

    (eg. AICTE, BCI, MCI, PCI, NCI)

    Type of Institution   Co-education [√]   Men [ ]   Women [ ]

                      Urban [√]   Rural [ ] Tribal [ ]

    Financial Status   Grant-in-aid [√]   UGC 2(f) [√] UGC 12B [√]

                      Grant-in-aid + Self Financing [√] Totally Self-financing [ ]

1.11 Type of Faculty/Programme

    Arts [ ]   Science [ ] Commerce [√] Law [ ]   PEI (Phys Edu) [ ]

    TEI (Edu) [ ] Engineering [ ]   Health Science [ ]   Management [ ]

    Others (Specify)   .   BSC (IT) & MSC (IT)

1.12 Name of the Affiliating University *(for the Colleges)*   University of Mumbai

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

    Autonomy by State/Central Govt. / University   [-]

    University with Potential for Excellence   [-]   UGC-CPE   [-]

DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other (*Specify*)	-
UGC-COP Programmes	-		

2. IQAC Composition and Activities

2.1 No. of Teachers

<div style="text-align:center">11</div>

2.2 No. of Administrative/Technical staff

<div style="text-align:center">1</div>

2.3 No. of students

<div style="text-align:center">8</div>

2.4 No. of Management representatives

<div style="text-align:center">2</div>

2.5 No. of Alumni

<div style="text-align:center">2</div>

2. 6 No. of any other stakeholder and

   community representatives

<div style="text-align:center">-</div>

2.7 No. of Employers/ Industrialists

<div style="text-align:center">-</div>

2.8 No. of other External Experts

<div style="text-align:center">-</div>

2.9 Total No. of members

<div style="text-align:center">24</div>

2.10 No. of IQAC meetings held   2 per term

2.11 No. of meetings with various stakeholders: No. [ ]   Faculty [4]

Non-Teaching Staff [2] Students [-] Alumni [-] Others [-]

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [√]

If yes, mention the amount [-]

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. [ ]   International [-] National [-] State [-] Institution Level [6]

(ii) Themes

> Personality Development
>
> 1..Voice Care and Maintenance
>
> 2. Personal Branding for Successful Career
>
> 3 .Effective Communication
>
> 4. . GDPI Training
>
> 5. Tips & techniques for Interview
>
> 6. Attitude building, etiquettes & Personal grooming

2.14 Significant Activities and contributions made by IQAC

1. Admission of students to various courses was coordinated by IQAC.

2. Preparation of academic calendar and Implementation of various curricular, co-curricular & extra-curricular activities

3. Inculcating research culture and encouraging teachers to participate in seminars / workshops / conferences and to publish research papers in reputed journals.

4. Quality initiatives for non – teaching staff.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Admission of students to various courses was coordinated by IQAC.	Transparent Admission System
2. Preparation of academic calendar and Implementation of various curricular, co-curricular & extra-curricular activities	*Academic Calendar of the year (Annexure – 1)*
3. Inculcating research culture and encouraging teachers to participate in seminars / workshops / conferences and to publish research papers in reputed journals.	<table><tr><td>*Faculty / Staff Development Programmes*</td><td>*Number of faculty benefitted*</td></tr><tr><td>Summer / Winter schools, Workshops, etc.</td><td>81</td></tr><tr><td>Research Publications/ Resource Persons/Subject Experts etc.</td><td>87</td></tr></table>
4. Quality initiatives for non – teaching staff.	Workshop on Effective Communication Skills for Non Teaching Staff was organized

2.15 Whether the AQAR was placed in statutory body   Yes [√]   No [ ]

Management [√]   Syndicate [ ]   Any other body [ ]

Provide the details of the action taken

Research culture was nurtured among students & staff.

Innovative Teaching methods were encouraged.

Employability of students were enhanced through various activities

ICT facilities were augmented.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01	-	01	-
PG	03	-	03	-
UG	06	-	05	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate		-	-	-
Others	01	-	01	
Total	11	-	10	

| Interdisciplinary | - | - | - | |
| Innovative | - | - | - | |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options - CBCS
   (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	09
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Almuni $\boxed{√}$ Parents $\boxed{√}$ Employers $\boxed{√}$ Students $\boxed{√}$
   (On all aspects)

   Mode of feedback   :   Online $\boxed{-}$ Manual $\boxed{√}$ Co-operating schools (for PEI) $\boxed{-}$

Structured Feedbacks are taken from students & informal feedbacks are taken from other stake holders

Analysis of the feedback Annexure - II

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> In second year B.COM and self – financing courses subjects were revised by the university to make it more contemporary and practical oriented .

1.5 Any new Department/Centre introduced during the year. If yes, give details.

-
-

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
33	24	9	Nil	-

2.2 No. of permanent faculty with Ph.D.

6

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	3	-	-	-	-	13	-	13	3

2.4 No. of Guest and Visiting faculty and Temporary faculty

5		36		13

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	-	1
Presented papers	12	14	1
Resource Persons	1	2	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Creating high interest through sharing real life cases , showing movie clips related to the subject, visual charts and collage presentations, conducting quiz and management games resulting into high student engagement, clarity on the subject and active participation.

- Students are encouraged to prepare models and model competition is organized to develop their creativity, planning, execution skills, presentation skills, communication skills and team work.

- Movie reviews, book reviews, budget discussions, project based learning etc. help students to get holistic view of the subject.

- Faculty uses audio visual aids in the class along with chalk and talk method which helps students to get good hold on the subject and improves their imagination and listening skills. E learning sessions were used in remedial sessions in Mathematical and Statistical techniques.

- Faculty also share their knowledge through mock stock and simulation games that enriches the classroom learning and creates deeper impact on the understanding of the concepts.

- Highly qualified faculty with corporate / industry experience bring the fresh knowledge and share real life examples to enable students to understand the application of knowledge. Guest lectures are organized related to subject and other useful areas.

- Learning is not just restricted to the classroom environment and field trips to institutions like NSC, SEBI, RBI etc. and industrial visits to the companies / industries are organized to enhance the learning experience.

- Simulation and role play techniques are used to create higher understanding concepts and applications in subjects like Marketing , Consumer Behavior, Human Recourses, Principles of Management, Business Communication, Organizational Behaviour etc.

2.7 Total No. of actual teaching days during this academic year

| 180 |

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- University directives are followed for conduct of the examinations & declaration of the results.
- Faculty conducts class test, assignments, presentations, practical mock tests and open book tests.
- Password protected question papers acquired for internal examination
- Masking of answer papers to enhance security measures is continued.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

| 3 | 3 | 3 |

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as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

51

2.11 Course/Programme wise
distribution of pass percentage :

Course	No of Students appeared	No of students passed	Distinction (O & A+)	First Class (A)	Second Class (B+, B, C)	Pass Class (D)	Atkt/ Fail (F)	College Pass Percentage
BCom Sem I	501	384	18	53	214	99	117	76.65
BCom Sem II	501	338	15	56	193	74	163	67.47
BCom Sem III	463	303	03	14	204	72	160	65.44
BCom Sem IV	463	291	3	30	216	42	172	62.85
BCom Sem V	459	394	41	197	136	20	65	85.84
BCom Sem VI	456	396	3	24	218	51	60	86.84
BMS Sem I	126	118	6	18	68	1	8	93.6%
BMS Sem II	126	94	8	23	65	4	32	74.6%
BMS Sem III	138	134	15	28	56	0	4	97.1%
BMS Sem IV	138	115	9	23	79	4	23	83.88%
BMS Sem V	119	117	9	62	28	13	2	98.31%
BMS Sem VI	119	109	4	66	34	5	10	91.59%
BSc IT Sem I	64	32	02	03	26	01	32	50.00%
BSc IT Sem II	64	23	02	04	17	00	41	35.94%
BSc IT Sem III	53	39	06	19	14	00	14	73.58%
BSc IT Sem IV	53	46	13	18	15	00	07	86.79%
BSc IT Sem V	64	31	01	10	19	01	33	48.44%
BSc IT Sem VI	64	39	04	16	19	00	25	60.94%
BAF Sem I	94	94	24	31	38	1	0	100.00

BAF Sem II	94	91	49	24	17	1	3	96.81
BAF Sem III	98	98	19	44	34	1	0	100.00
BAF Sem IV	98	95	37	36	22	0	3	96.94
BAF Sem V	60	59	18	35	6	0	1	98.33
BAF Sem VI	60	58	7	41	7	3	2	96.67
BFM Sem I	57	51	2	7	31	3	6	89.47
BFM Sem II	57	42	4	10	28	0	15	73.68
BFM Sem III	54	53	5	7	34	2	1	81.48
BFM Sem IV	54	46	5	15	26	0	8	85.19
BFM Sem V	54	54	4	22	25	4	0	100
BFM Sem VI	55	55	8	28	18	1	0	100
BBI Sem I	54	47	02	08	34	3	07/0	87.03%
BBI Sem II	54	41	05	15	21	0	5/8	75.92%
BBI Sem III	58	58	05	21	32	0	0/0	100.00%
BBI Sem IV	58	48	13	17	18	0	8/2	82.75%
BBI Sem V	44	44	01	31	11	1	0/0	100.00%
BBI Sem VI	44	44	04	18	21	1	0/0	100.00%

* Results as on 20th August 2018

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC consistently works to enhance overall quality of the institution.

- In the beginning of the year all academic, co-curricular & extra-curricular activities are planned for upgrading the overall quality of all stakeholders and the annual calendar is prepared
- It ensures that all co-curricular & extra-curricular activities are conducted through various committees in the college.
- It is involved in the financial planning of the institution related to infrastructural up-gradation like smart boards, laptops, mikes, netbooks and IT kits.
- It organises workshops and seminars for students and teachers to strengthen teaching learning.
- It also plays a role in monitoring and evaluation of teaching methodology by initiating and executing the structured feedback from students.
- It evaluates and assists teachers in making their Career Advancement Reports.
- Value added courses are introduced for example GST course.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	1
UGC – Faculty Improvement Programme	2
HRD programmes	-
Orientation programmes	1
Faculty exchange programme	-
Staff training conducted by the university	1
Staff training conducted by other institutions	6
Summer / Winter schools, Workshops, etc.	81
Others	84

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	32	10	-	2
Technical Staff	1	2	-	1

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Research culture is encouraged across the various sections of stakeholders in the institution.
1. Research Methodology workshops are organized on a regular basis.
2. Faculty members are encouraged to participate actively in National and International Conferences, publish papers in peer reviewed journals.
3. IQAC provides academic, financial, infrastructural support for research
4. The management contributes in promoting research culture among the faculty members through central training department
5. Registration fees are reimbursed for all participants in conferences-state level, national and international and duty leaves are granted .

3.2   Details regarding major projects

	Completed	On going	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	On going	Sanctioned	Submitted
Number	-	5	5	4
Outlay in Rs. Lakhs		0.92	0.92	1.21

3.4   Details on research publications

	International	National	Others
Peer Review Journals	7	3	-
Non-Peer Review Journals	1	4	-
e-Journals	-	-	-
Conference proceedings	2	11	-

3.5 Details on Impact factor of publications:

Range [2.03 to 6.17]   Average [4.96] h-index [-] Nos. in SCOPUS [-]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	1	University of Mumbai UGC	92,000/-	92,000/-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published   i) With ISBN No. | 10 | Chapters in Edited Books | 09 |

ii) Without ISBN No. | 01 |

3.8 No. of University Departments receiving funds from

UGC-SAP | - | CAS | - | DST-FIST | - |

DPE | - | DBT Scheme/funds | - |

3.9 For colleges   Autonomy | - | CPE | - | DBT Star Scheme | - |

INSPIRE | - | CE | - | Any Other (specify) | - |

| - |

3.10 Revenue generated through consultancy   NIL

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons   47

3.13 No. of collaborations   International   -   National   -   Any other   -

3.14 No. of linkages created during this year   4

3.15 Total budget for research for current year in lakhs :

From Funding agency   0.92   From Management of University/College   0.125

Total   1.045

3.16 No. of patents received this   year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	1	1	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides   3
and students registered under them   13

3.19 No. of Ph.D. awarded by faculty from the Institution   -

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   -   SRF   -   Project Fellows   -   Any other   -

3.21 No. of students Participated in NSS events:

University level   54   State level   -

National level   --   International level   -

3.22 No. of students participated in NCC events:

University level   4   State level   -

National level	-	International level	-

3.23 No. of Awards won in NSS:

University level	2	State level	-
National level	-	International level	-

3.24 No. of Awards won in NCC:

University level	-	State level	-
National level	-	International level	-

3.25 No. of Extension activities organized : List is attached

University forum	-	College forum	7		
NCC	-	NSS	50	Any other	1

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Extension Activities

- Students' council of the college organised a social drive with the theme " Child Education – Teach One Reach Many " as a part of pre fest celebrations.

- Dream Run in collaboration with G.O.O.S.- MBA Foundation was organised for creating awareness about lack of facilities for Physically Challenged people on 14th January , 2018.

- DLLE had undertaken Annapurna Yojana Project wherein students put up food stalls.

- NSS students covered 61 housing societies in the surrounding locality and created awareness on waste segregation. A presentation was made on wet waste and dry waste which was appreciated by society members in August 2017

- Students completed 20 hours of beach – clean up drive at varsova Beach, which was a part of international coastal clean – up drive on 30th September & 1st October, 2018.

- A project on education was under taken at Raje Shivaji School – Sion. NSS students visited the school every week for two months (December 2017 & January 2018) to conduct remedial sessions for weak students.

- Students, teachers & alumni participated in SIES ISR Project – Development of ashramshala at Gothegaon.in February 2018.

- Rotract club organised a tree plantation drive at Bhandup and a mega blood donation drive called Jeevandaan at Mulund railway station jointly with 10 Rotaract-Rotary clubs.

- Rally for Rivers - a Community Service Avenue Project wherein our Rotract club was a part of the Noble campaign and went around spreading awareness about the conservation of rivers and its effects on 1st September, 2017.
- Beach Cleanup drive, a joint Community Service initiative was carried out   in association with three Rotaract Clubs to clean up a part of Dadar beach (Chaitya Bhoomi Entrances) on 15th October, 2017.
- Rotract club along with another 4 clubs conducted a Blood Donation Camp called 'Mahadaan 3.0' at Sion Railway Station in association with LTGM (Sion hospital) Blood Bank. On 17th March ,2018 .

SR. NO.	DATE	EVENTS
1	6th JUNE, 2017	Tree Plantation
2	1st JULY, 2017	Tree Plantation
3	30th JULY, 2017	Seminar on River Rally
4	2nd AUG, 2017	Seminar of Waste Management
5	11th AUG, 2017	Blood Donation Drive 1
6	11th AUG, 2017	Jashn-e-yaariya (Akshara NGO)
7	13th AUG, 2017	Peace and Harmony
8	15th AUG, 2017	Swacch Bharat Abhiyaan at college
9	23rd AUG, 2017	Seminar on Waste Management
10	24th AUG, 2017	Seminar on Waste Management
11	30th AUG, 2017	(FRIENDS OF POLICE) 5th Day Ganpati Visarjan
12	31st AUG, 2017	(FRIENDS OF POLICE) 7th Day Ganpati Visarjan
13	1 SEPT, 2017	River Rally
14	3rd SEPT, 2017	Beach Cleanup
15	5th SEPT, 2017	(FRIENDS OF POLICE) 10th Day Ganpati Visarjan
16	16th SEPT, 2017	International Beach Cleanup Drive
17	28th SEPT, 2017	Beach Cleanup Drive
18	29th SEPT, 2017	Mahim Cleanup
19	30th SEPT, 2017	Beach Cleanup Drive
20	1st OCT, 2017	Beach Cleanup Drive
21	8th OCT, 2017	Beach Cleanup Drive
22	9th OCT, 2017	Waste Management
23	15th OCT, 2017	Beach Cleanup Drive
24	16th OCT, 2017	Streetplay on Railway Safety
25	21st OCT, 2017	Beach Cleanup Drive
26	22nd OCT, 2017	Beach Cleanup Drive
27	28th OCT, 2017	Beach Cleanup Drive
28	31st OCT, 2017	Ekta Diwas (Run for Unity)
29	19th NOV, 2017	Beach Cleanup Drive
30	26th NOV, 2017	Sanvidhan Dawadh
31	1st DEC, 2017	World AIDS Day (Rally and Friendship Band)
32	2nd DEC, 2017	Beach Cleanup Drive
33	24th DEC, 2017	Beach Cleanup Drive
34	1st to 31st JAN, 2018	Education
35	6th JAN, 2017	Beach Cleanup Drive
36	9th JAN, 2018	Road Safety Awarness Program And Demonstration
37	12th JAN, 2018	Beach Cleanup Drive
38	13th JAN, 2018	Beach Cleanup Drive
39	16th JAN, 2018	Fire Safety Awarness
40	25th JAN, 2018	Hepatitis Session by United Way (sehat)
41	30th JAN, 2018	Road Safety Competition

42	1st FEB, 2018	Hepititis B Vaccination by United Way
43	2nd FEB, 2018	Road Safety Kiosk by Samsung
44	9th FEB, 2018	Blood Donation Drive 2 and Eye Checkup
45	10th FEB, 2018	Eye Checkup Drive
46	11th -12th FEB, 2018	Pre-emminent India Event
47	15th FEB, 2018	Disaster Management Workshop
48	16th FEB, 2018	Disaster Management Workshop
49	17th FEB, 2018	The Extra Mile
50	20th FEB, 2018	Personality Development Seminar

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created April 16 to March 17	Source of Fund	Total
Campus area	2852.68 Sq.mtr	-	-	2852.68 Sq. mtr
Class rooms	22	-	-	21
Laboratories	4	-	-	4
Seminar Halls	2	-	-	2
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	Hard disks, Laptops, Projectors, Computers, Duplicators, Printers, Keyboards, Mouse, VGA Switches	Management UGC	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	18.78 18.93	Management UGC	37.71
Others	-	Projector screens, Mikes, Paper shredder, Air conditioners, Benches ,Chairs, LED tube lights, Water dispenser	Management UGC	-

4.2 Computerization of administration and library

Admission software introduced
Fee collection software and Attendance software have been installed
Library services are computerised.
Library provides the following facilities
- Online Public Access Catalogue
- Federated Searching Tools
- Subscription to N-list & J – Gate database

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	*		1301	180079	1301	180079
Reference Books	*		532	288365	532	288365
e-Books	-	-	-	-	-	-
Journals		NA		109886		98999
e-Journals	66		66			
Digital Database	-		2	76700	2	76700
CD & Video			-	-		
Others (Book Bank)	5878	-	625	45512	6503	-

* Total no of books available in the library 40181.

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	160	4	LAN facility	2 (Staff Room & Library)	-	10	-	-
Added	13 Net Book 5 Laptops 5 Desktops	-	-	-	-	10	-	-
Total	177	4	26 mbps	-	-	20	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

Training for online admission software

Training on J- Gate use

4.6 Amount spent on maintenance in lakhs :

i) ICT   5.14

ii) Campus Infrastructure and facilities   4.13

iii) Equipments   2.07

iv) Others   -

Total :   11.34

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Communication through Website
- Providing Prospectus at the time of admission
- Orientation Programme For Students & Parents after admission
- Parent teacher meeting
- Notices
- Class to Class Campaign about special services & events
- LCD display about important events.
- Help desk for college events
- Banners & Posters display in the campus
- Information through committee's head & professor – in – charge
- Committee meetings & briefing to students.
- Use of social media , phone chain, Google groups
- Counselling Cell

5.2 Efforts made by the institution for tracking the progression

- Alumni Association programs & get together
- Interaction with the past students.
- Transfer certificates and transcripts
- Social Networking
- Placement cell
- Guest lectures by ex-students

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2554	208	5	-----

(b) No. of students outside the state

28

(c) No. of international students

-

Men

No	%
1229	44.41

Women

No	%
1538	55.59

Last Year - 2016-2017						This Year – 2017-2018					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2456	**118**	**02**	**165**	**1**	**2742**	**2407***	**144**	**0**	**212**	**4**	**2767**

- Includes 5 PHD Students and 49 NT A/B/D &SBC Students

Demand ratio 4.63:1   Dropout % negligible

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> Seminar on " How to prepare for aptitude test, GD & PI Interview techniques.
> Seminar on Career Counseling on CAT/ CMAT/ CET exams
> Workshops on various career options at Disha
> Session on How to crack entrance exams and careers in Management
> Competitive exam books at Library
> Session on How to prepare for competitive exams.
> Free Internet access
> Support extended by teachers

No. of student beneficiaries | 323 |

5.5 No. of students qualified in these examinations

NET [ ]   SET/SLET [ ]   GATE [ ]   CAT [ ]

IAS/IPS etc [ ]   State PSC [ ]   UPSC [ ]   Others [ ]

5.6 Details of student counselling and career guidance

- Career Fair – Disha
  - Personality development & Presentation Skills
  - Foreign languages – French /Spanish/ Mandarin
  - Brand Management and entrepreneurship
  - How to crack CAT examination
  - Civil Services & UPSC examinations
  - Careers in Media industry
- Workshops on
  - GDPI
  - Attitude Building, etiquettes, Personal grooming
  - Tips & Techniques for attending interviews
  - English empowerment
  - Cyber safety & Youth
- Personality Development workshop focusing on communication, leadership & interview skills
- Psychometric Test

No. of students benefitted | 768 |

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
9	414	96	-

5.8 Details of gender sensitization programmes

- Competition 'Expressions' in collaboration with NGO Majlis.
- Know your rights workshop in collaboration with NGO Majlis
- Lecture on sexual harassment and remedies
- Lecture on sexual violence
- Lecture on Women and Media.
- Lecture on Cyber bulling – Women's Perspective
- Women's rights awareness rally.
- Lecture on right to education
- Lecture on children's rights.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level   149   National level   -   International level   1

No. of students participated in cultural events

State/ University level   119   National level   3   International level   -

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level   -   National level   -   International level   -

Cultural: State/ University level   53   National level   3   International level   -

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	59	9,79,902/-
Financial support from government	119	5,39,030/- Funds awaited from government
Financial support from other sources	15	1,50,000/-
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level [---]   National level [ ]   International level [---]

Exhibition: State/ University level [---]   National level [ ]   International level [---]

5.12   No. of social initiatives undertaken by the students   [60]

5.13 Major grievances of students (if any) redressed: ____NIL_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

"This society should sincerely serve the cause of education and educational needs of the common man of this cosmopolitan city".

Vision:
- To create socially committed and responsible citizens with high aptitude and sense of ethics and equity
- To use education as a tool of empowerment

Mission:

- To create a generation of globally competent learners.
- To produce professionals and leaders who can be torch bearers of the new world
- To impart value education
- To nurture talent, innovation and entrepreneurship.

6.2 Does the Institution have a management Information System

Yes. Details of monthly activities are recorded and reviewed and sent to management.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

- Faculty are on the Board of Studies as well as the members of University Syllabus Committee
- Faculty have authored subject related textbooks, reference books and workbooks
- Faculty attended syllabus revision workshops and faculty development programs held by the University and other colleges

6.3.2 Teaching and Learning

- Teaching plans and session plans are prepared and closely followed
- Various guest lectures and workshops, syllabus related and otherwise are held.
- Skill development programs are conducted for the teachers as well as for the students
- ICT and e-learning methods are extensively used for the students along with innovative role plays and group discussion for participative teaching
- Newspaper clippings, advertisements, current policies are regularly displayed and analysed in the classroom by the relevant subject teachers
- Students' visit to various NGOs, RBI, SEBI are arranged to give them a first hand experience of the working of these organizations
- Students undergo corporate training and industrial visits for experiential learning
- Remedial and intensive training programs as well as aptitude tests are also conducted for the students

6.3.3 Examination and Evaluation

- Faculty are appointed as Chairpersons, Moderators and Examiners for university level examinations and evaluation
- Just like the previous years, masking of answer papers and coding of question papers were followed to ensure secrecy and prevent any unfair means
- Evaluation and moderation of the answer papers was done as per University directives.

6.3.4 Research and Development

- Research related workshops and seminars are conducted
- Students are encouraged to participate in seminars, workshops and project work to develop an inclination towards research. Teachers support them in their project work.
- Research was also encouraged amongst teachers and they are given duty leave for participating in research conventions, seminars and workshops and the registration fee for the same is reimbursed.

6.3.5   Library, ICT and physical infrastructure / instrumentation

- Library facilities : Online public access catalogue, Federated Searching Tools, Access to e-publications / e-resources, Subscription to N-List data base of INFLIBNET , Koha software
- ICT is extensively used in the teaching learning process
- LCD Projectors fitted in classrooms
- Laboratories were upgraded
- Additional mikes were provided to faculty
- Free internet facility is available
- Open access system is followed in library
- Four computer laboratories are available for students

6.3.6   Human Resource Management

1. Service of Adhoc full time faculty continued on the basis of performance for self-financed courses

2. Leave & reimbursement given to attend orientation, refresher courses, seminars, workshops for aided and self-financed staff

3. Training programmes conducted for teaching and non-teaching staff through SIES central training programme

4. Group medical insurance, gratuity is provided to staff members

5. Management pays salary of staff till government sanctions funds

6. Staff is felicitated and honoured for academic and extra-curricular achievements

7. Staff is felicitated on completion of 25 years of service and on retirement

8. All students are insured under Group Insurance Scheme

6.3.7   Faculty and Staff recruitment

- Ad hoc/ CHB faculties are   appointed in place of retired faculty.
- Demo lectures and interviews are conducted to select the right candidate
- Only the fully qualified faculty are selected in the aided and the self-financed sections as per the University norms
- Full time/Ad hoc administrative staff appointments are made to ensure smooth functioning

6.3.8 Industry Interaction / Collaboration

- Guest lectures are conducted for the students by the experienced personnel from related industries
- People from the corporate sectors are appointed as guest/visiting faculties
- Project work in collaboration with banks and corporate is conducted
- The Placement Cell organizes several recruitment programs which are appreciated by the students
- Career fairs are organized for the students where they get guidance from the professionals from different industries
- Opportunity is given to the students to apply for short term pre-graduate internships to get first-hand experience and practical exposure of corporate work while still studying
- Industrial visits are organized for the students

6.3.9 Admission of Students

- Admissions are given strictly on the basis of merit
- Software for on line admissions are introduced
- The college has acquired 'minority' status & University and government rules for eligibility and reservation for minority institutions are followed
- Management quota seats are released only for merit based admissions
- Transparency is maintained throughout in the process of admission

6.4 Welfare Scheme for

Teaching	• Faculty members teaching in self-financed courses are given the facilities like mediclaim, pension and gratuity • Coupons are given to the teachers every month for availing free snacks / beverages at college canteen • Teachers from Self -financing Courses are benefited by group insurance by The New India Assurance Company Ltd.
Non teaching	• Health insurance and gratuity provided • Coupon system for availing free canteen facilities is provided to non-teaching staff as well • Non- teaching staff are benefited by group insurance by The New India Assurance Company Ltd.
Students	• Financial assistance in the form of reimbursement of fees was granted under SIES SEAT Scholarship, Nihchal Israni Foundation Scholarship and ESSAR endowment • Free books are made available through Book Bank to the needy and deserving students • Scholarship and Endowment prizes for the minorities, deserving and needy students are awarded • Government scholarships are distributed through college • All students are benefited by group insurance by The New India Assurance Company Ltd.

6.5 Total corpus fund generated   Rs.22,46,491/-

6.6 Whether annual financial audit has been done   Yes ✓   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	---	Yes	College
Administrative	Yes	State Government	Yes	College

6.8 Does the University/ Autonomous College declare results within 30 days?   NA

For UG Programmes   Yes [   ]   No [   ]

For PG Programmes   Yes [   ]   No [   ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

   NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

   NA

6.11 Activities and support from the Alumni Association

- Alumni provide financial support to the college through endowment
- Often the well placed alumni are called as resource persons, guest and visiting faculties
- Alumni provide financial assistance to the needy students whenever necessary
- Alumni participate in ISR activity of the institution.

6.12 Activities and support from the Parent – Teacher Association

- Parents and teachers interact with each other freely at Orientation Programs and frequently held Parent-Teacher meetings
- The college follows open door policy for the parents to meet Principal, Vice Principals and faculty members

6.13 Development programmes for support staff

- IQAC in association with SIES Central Training Department organized programs for non-teaching staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Lectures were organized on e-waste disposal and the students created and maintained an e-waste disposal container in the college with the support of IT staff
- Students and staff were encouraged to bring the e-waste from their homes to the college so that they could be properly treated without harm to the environment
- The college has a facility to separate dry and wet waste
- The college celebrated Eco Friendly Ganesh Festival just like the previous years
- Tree plantation on the campus was organized
- Sustainability Live power point presentation competition was organized
- Awareness towards saving water and electricity is created through regular lectures, billboards and posters.
- Switched over to LED lights to save the electricity consumption.
- Students were sensitised for energy consumption.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Biometric attendance system is introduced for visiting faculty
- Online admission process is introduced

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Conducted various workshops and seminars for skill development
- Conducted syllabus revision workshops for self financing courses
  Conducted Curricular and co-curricular activities as planned.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Empowerment of students through skill enhancement and activity based learning

Green initiatives

Best Practices Annexure-3

7.4 Contribution to environmental awareness / protection

- Sustainability Live Power Point Presentation competition on environmental themes and issues
- Swachh Bharat campaign
- Beach clean up drives
- Tree plantation drive
- E-waste management
- Participation in "Rally for Rivers"

7.5 Whether environmental audit was conducted?   Yes [ ]   No [✔]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength

- Merit based admissions
- Qualified and committed staff & payment as per scale
- Centrally located
- The college can leverage on its Brand value

Opportunities

- Scope for autonomy
- Add on courses
- Use of ICT to strengthen teaching & learning
- Optimum use of infrastructure

Threats

- Vocational courses
- Foreign graduate programs

Weakness

- Dependent on University for syllabi and examination
- Infrastructure related to space

8. **Plans of institution for next year**

- To enhance capability of students and staff
- To enhance personality development
- To increase student placements.

S. Sarasswathy   *Dr. Nina Roy Choudhury*

Coordinator, IQAC   *Chairperson, IQAC*

_____***_____

ANNEXURE - I

ACADEMIC CALENDER

2017 – 2018

YEAR OF PERSONALITY DEVELOPMENT

PRESENTED BY:

PRINCIPAL   : DR. KINNARRY THAKKAR

I/C PRINCIPAL   : DR. NINA ROY CHOUDHURY

VICE-PRINCIPAL   : PROF. SARASWATHY . S

PREPARED BY   : MR. SUHAS PARAB

                                                MS. SHRAVANI KAMAT

COURSES OFFERED :-

B.COM.

BMS

B.SC.(IT)

B.COM.(BANKING &INSURANCE)

B.COM.(ACOUNTING &FINANCE)

B.COM (FINANCIAL MARKETS)

M.COM. (ACCOUNTANCY)

M.COM. (BANKING & FINANCE)

M.SC.(IT)

JUNE 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

EVENTS

Dates	Events
05.06.2017	College reopened for the Academic year 2017-2018
05.06.2017	Word environment day – Tree Plantation in the college campus
06.06.2017	Commencement of lectures for third year students
20.06.2017	Lecture on "Mind, Meditation and Memory Management" for the final year students by Bhrama Kumaris
21.06.2017	Celebration of "Inernational Yoga" day
28.06.2017	Syllabus revision workshop for Self-financing courses : SYBMS, SYBAF, SYBBI & TYBFM
28.06.2017	Commencement of lectures for second year students of BCOM
	Admission of students to FYBCom and First Year Self Financing Courses commenced in the first week of June and continued through out the month
	Centralized assessment programme for TYBCOM, MCOM and self financing courses continued in June 2017.

JULY 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

EVENTS

Dates	Events
01.07.2017	'TREE PLANTATION' AT SION FORT on account of Vanamahotsava
07.07.2017	Lectures for FYBcom and First Year Self Financing Courses commenced
07.07.2017	Induction for FYBMS
07.07.2017	'TREE PLANTATION' at Bhandup by Rotaract Club
07.07.2018	Blood donation drive Jeevandaan at Mulund railway station
18.07.2017	International Mandela Day celebration by Rotaract Club
31.07.2017 to 05.08.2017	Semester IV and II (75 : 25 & 60 : 40) supplementary examination
	Admission of students to FYBCom and First Year Self Financing Courses continued throughout the month
	Centralized assessment programme for TYBCOM, MCOM and self financing courses continued in July 2017.

AUGUST 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

EVENTS

Dates	Events
04.08.2017	Orientation for the First Year NSS students.
05.08.2017	"Unboxing GST" – Seminar by BFM Departmnet
11.08.2017	Blood Donation Drive by NSS
12.08.2017	Installation Ceremony of Rotaract Club at SIES High School
12.08.2017	Orientation program for first year students of Bcom and Self-financing courses and parent teacher meeting for all students of SYBCOM and TYBCOM and defaulters of SY and TY of self-financing courses.
15.08.2017	Independence Day celebration
18.08.2017	Counselling Orientation for faculty members.
18.08.2017	Visit to Bombay Stock Exchange by students of BMS
31.08.2017	Assistance at Sion Talav for Ganesh visarjan
08.08.2017 to 12.08.2017	Sem I and Sem III (75 : 25 & 60 : 40) examinations.
	Admission of students to FYBCom and First Year Self Financing Courses and post graduate courses continued throughout the month
	Centralized assessment programme for TYBCOM, MCOM and Self-Financing courses continued in August 2017.

SEPTEMBER 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

EVENTS

Dates	Events
01.09.2017	Community Service Avenue Project for conservation of rivers by Rotaract Club
01.09.2018	Seminar on attitude Building, etiquette and personal grooming for students
02.09.2017	Seminar on personal grooming for students
02.09.2017	Workshop on sexual violence
02.09.2018	Workshop on domestic violence
04.09.2017	Ganesh Ustav and Teacher's day celebrations.
04.09.2017	Personal Branding for faculty members
05.09.2017	Assistance at Sion Talav during Ganpati Visarjan
07.09.2017	Session on sexual harassment at work place for non – teaching staff
08.09.2017	Session on Tips and Techniques for attending interviews for students
08.09.2017	Workshop on Right to Education
09.09.2017	Workshop on children rights
14.09.2017	Workshop on Women and Media
15.09.2017	Workshop on story telling as a theropy
11.09.2017 to 13.09.2017	Internal Test for students of TYBCom and for students of all Self Financing Courses

16.09.2017	Workshop on GDPI for students
16.09.2017	Workshop on Personal Branding for students
16.09.2017	Versova Beach cleanup drive by NSS volunteers
17.09.2017	Creating awareness in different societies on waste segregation (30 societies covered) (NSS)
18.09.2017	Teaching & communication skills for faculty members.
18.09.2017	Internship Fair.
19.09.2017	Disha Career Fair
20.09.2017	Workshop on effective communication for non – teaching staff
20.09.2017	Postponed to 23.09.2017 due to heavy rains
21.09.2017	Give Hand A Peace on the occasion of International Peace Day by Rotaract Club
22.09.2017	Navratri celebrations
23.09.2017	Expression – What's your Yes and What's your No
23.09.2017	A. D. Shroff memorial elocution competition – Speaker's Forum.
25.09.2017	Session on Indian constitution and Uniform Civil Code – Focus on Women's rights
25.09.2017	Session on Career to corporate
25.09.2017	Session on Cyber Safety And Youth.
25.09.2017	Lectures for MCom Part I (Accounts) and MCom Part I (Banking & Finance) commenced
25.09.2017 to 27.09.2017	Additional Internal examination for students of self financing courses
27.09.2017	Session on SEBI at RJ college
28.09.2017	Session on Cyber bullying
29.09.2017	Zumba workshop on International World Heart Day
29.09.2017	Session on Sexual harassment – Response and Remedies by ICC and Majli's – Adv. Nausheen.
29.09.2017, 03.10.2017 & 04.10.2017	Additional Internal examination for TYBCOM
25.09.2017 to 04.10.2017	Supplementary examination of Semester III & IV for students of Self Financing Courses

OCTOBER 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
12	23	24	25	26	27	28
29	30	31				

EVENTS

Dates	Events
03.10.2017 & 04.10. 2017	Additional internal examination for TYBCOM
04.10.2017	Motivational session on 'Better Than Normal'
05.10.2017 to 07.10.2017	SIES Model United Nations Programme
17.10.2017	Creating awareness in societies on waste segregation (32 societies) (NSS)
07.10.2017	Field visit to Alibaugh on logistics and supply chain management - TYBMS
09.10.2017	FINATIX – INTRA collegiate Quiz Program.
12.10.2017 & 13.10.2017	Workshops on Communication skills
13.10.2017	Session on use of J – gate website (optimum use of library resources)
13.10.2017	Street play on railway safety at Sion station by NSS volunteers
14.10.2017	Session on investment planning for teaching & non – teaching staff.
15.10.2017	Beach cleanup drive at Dadar beach (Chaitya Bhoomi Entrance) by Rotaract Club
16.10.2017	Session on "New NAAC Guidelines" for teaching and non – teaching staff
03.10.2017 to 09.10.2017	BSC (IT) semester V practical examination
05.10.2017 to 12.10.2017	Supplementary examination for students of FYBCOM and first year self-financing courses.
10.10.2017 to 14.10.2017	Second year BSC (IT) semester III practical examination

NOVEMBER 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

EVENTS

Dates	Events
01.11.2017	Essay competition in association with CISF
08.11.2017	College reopened for the 2nd term.
09.11.2017 to 16.11.2017	Semester III examination for SYBCOM students.
20.11.20107 to 27.11.2017	Semester VI examination for TYBCOM class and Semester I examination for FYBCOM class.

DECEMBER 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

EVENTS

Dates	Events
11.12.2017	OPPO Bombay Times Fresh Face
14.12.2017	Seminar on "Strategies for Equity Trading" by Philips Capital India Pvt. Ltd. for BFM students.
14.12.2017 to 20.12.2017	NSS Residential Camp at Shivansai, Raigad
15.12.2017	International service project (Tapri, the tea house)
19.12.2017	Seminar on "Anti Human Trafficking" for B.Sc.(IT) students
20.12.2017	Seminar on "Advanced Excel and Power Point" for B.Sc.(IT) students
21.12.2017	Campus Placement Drive by ICICI Prudential
22.12.2017	Edit (IT festival)
23.12.2017	Bollywood and Hip Hop dance workshop
23.12.2017	SIES Inter – Collegiate Debate
18.12.2017 to 29.12.2017.	TYBCOM VI Semester examination
	Centralized Assessment Program for BCOM & Self Financing Courses continued in December 2017

JANUARY 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

EVENTS

Dates	Events
06.01.2018	Annual Sports Day
08.01.2018	Seminar on "College World to Corporate World for successful Future" for B.Sc.(IT) students
13.01.2018	Prize Distributions and Annual Day
14.01.2018	Dream Run (Marathon) for the Cause of Disabled Children
15.01.2018	Pongal Day celebration
17.01.2018.	Launching of the College Magazine "Spectrum"
17.01.2018	Results of Semester III examination of SYBCOM.
20.01.2018	Viva-Voce for MCOM Accounts (Part II) and MCOM (B&F) Part II
20.01.2018	Food festival
22.01.2018 & 23.01.2018	Fantasies
25.01.2018	Satyanarayan Pooja
25.01.2018	Results of Semester I examination of FYBCOM

25.01.2018	Session on Stress Management titled "Sad is Bad"
26.01.2018	Republic Day celebration
27.01.2018	Results of Semester I and III of BCOM (FM)
31.01.2018	Campus recruitment by "E Clerx"
15.01.2018 to 20.01.2018	Rose Day, PR Day, Saree Day, Tie Day and Traditional Day
02.01.2018 to 12.01.2018	MCOM (Part II) University examination
	Annapurna Yojana Project was organized by DLLE volunteers in the month of January 2018.

FEBRUARY 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

EVENTS

Dates	Events
01.02.2018	Hepatitis B First dosage by NSS unit
02.02.2018	Road Safety campaign with Mumbai Police and Samsung India by NSS
09.02.2018	Blood Donation Drive
09.02.2018 to 10.02.2018	Eye Test for students and staffs
15.10.2018 to 16.02.2018	Workshop on Disaster Management
16.02.2018	Field visit to IBS Business School for BMS and BAF students
17.02.2018	"The Extra-Mile" Road Safety Activities
17.02.2018	Food festival by BCOM(B&I) department
20.02.2018	Food festival by BMS department

21.02.2018 to 23.02.2018	Industrial visit to Silvassa for BCOM, BBI & BFM students
21.02.2018 to 24.02.2018	Industrial visit to Pune & Mahabhaleshwar for BAF students
26.02.2018 to 01.03.2018	Industrial visit to Aurangabad for BMS students
28.02.2018 to 01.03.2018	Industrial visit to Aurangabad for BSC(IT) students

MARCH 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

EVENTS

Dates	Events
01.03.2018, 03.03.2018 & 05.03.2018	Additional Internal Test for TYBcom students.
05.03.2018 to 07.03.2018	Additional Internal Test for Final Year students of Self Financing Courses
03.03.2018	Inter-collegiate Research PPT Competition
07.03.2018	Seminar on 'Impact of value system on the attitude and development of a personality for BBI students.
08.03.2018	The Extra Mile – Seminar and Award Function by the NSS Unit
09.03.2018	Session on career opportunities in the banking sector for final year BCom students
09.03.2018	Session on 'Effective Communication for a better you'
10.03.2018	Annual convocation program
12.03.2018	Hepatitis B Vaccination Drive – Second dosage

15.03.2018	WDC members participated in a 'Women's Rights Awareness Rally' organized by NGO Majlis.
13.03.2018 to 15.03.2018	Workshop for 'Remedial English Coaching' by the Nurture Club
17.03.2018	Workshop on 'Joy of Research'
17.03.2018	'Blood Donation Drive' at Sion Railway Station by Rotaract Club in association with LTGM (Sion Hospital)
19.03.2018	Seminar on 'Digital Transformation in Banking Industry' for BBI students.
19.03.2018	Additional dose of Hepatitis B Vaccination
21.03.2018	A Nature Trek to Visapur Fort
28.03.2018	Filed visit to Mandhana Industries Ltd. Dying Unit II Tarapur for SYBMS students
31.03.2018	Showstopper – The Main Event – Editorial GBM.
20.03.2018 to 28.03.2018	Supplementary examination for Semester I and III of FYBCom, SYBCom and all Self Financing Courses

APRIL 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

EVENTS

Dates	Events
02.04.2018	Farewell function for TYBCOM (B&I) students
04.04.2018	Farewell function for TYBCOM (BSc IT) students
03.04.2018 to 16.04.2018	TYBCOM Semester VI examination
05.04.2018 to 09.04.2018	MCOM (A/C) and MCOM (B&F) Semester I and III Internal examination
12.04.2018 to 18.04.2018	TYBsc (IT) Semester V examination
12.04.2018 to 20.04.2018	FYBCOM Semester II examination
13.04.2018 to 19.04.2018	FYBsc (IT) Semester II examination
13.04.2018 to 23.04.2018	FYBMS,FYBAF,FYBBI & FYBFM Semester II examination
23.04.2018 to 04.05.2018	SYBCOM Semester IV examination

MAY 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

EVENTS

Dates	Events
01.05.2018	Maharashtra Day celebration
24/04/18 to 02/05/18	SYBSC (IT) IV Semester University Examination
24/04/18 to 04/05/18	SYBCOM(FM), (B&I), (A&F) & SYBMS IV Semester Examination
03.05.2018 to 08.05.2018	TYBSC (IT) VI Semester University Examination
16.05.2018 to 24.05.2018	TYBCOM (A&F) VI Semester University Examination
18.05.2018 to 30.05.2018	TYBCOM V Semester University Examination

ANNEXURE - II

TEACHERS FEEDBACK FOR 2017-18

F.Y.B.COM (496 students)

Name of the Teacher	Subject	Total Score	No of Students	Average Score	Percentage
Prin. Nina Roy Choudhury	B.C.	5325	114	46.7	93.42
Mr. Harshad	B.C.	3995	97	41.2	82.31
Ms. Ashwini	ECO	3854	113	34.1	68.21
Ms. Priti	EVS	5189	113	45.9	91.84
Mr Prasanna	AFM	4348	110	39.5	79.05
Ms Reeta	AFM	2938	69	42.6	85.16
Ms Priti	FC	4842	108	44.8	89.67
Ms Jyoti	FC	5047	112	45.1	90.13
Ms Ashwini	FC	3851	108	35.7	71.31
Ms Seethalekshmy	COM	4783	113	42.3	84.65
Mr Amit	MATHS	4669	112	41.7	83.38
Ms. Sangeeta	STATS	4958	112	44.3	88.54

S.Y.B.COM (463 students)

Name of the Teacher	Subject	Total Score	No of Students	Average Score	Percentage
Ms Saraswathy	ECO	2511	66	38.0	76.09
Ms Ashwini	ECO	652	17	38.4	76.71
Ms Jyoti	BLAW	3760	84	44.8	89.52
Ms Shanti	COM	3853	84	45.9	91.74
Ms Charul	AFM	3979	84	47.4	94.74
Mr. Vinayak	MA	3270	83	39.4	78.80
Ms Harini	FC	3566	84	42.5	84.90
Ms Swati	ADV.	3772	84	44.9	89.81

T.Y.B.COM (458 students)

Name of the Teacher	Subject	Total Score	No of Students	Average Score	Percentage
Mr. Ashok	FA- I	4559	110	41.1	79.90
Ms Reeta	FA- II	4991	110	45.4	90.75
Mr. Prasanna	FA- III	4041	110	36.7	73.47
Mr.Vinayak	TAX*	3172	76	41.7	83.47
Ms Saraswathy	ECO	4678	110	42.5	85.05
Ms Shanti	COM	2760	60	46.0	92.00
Ms Seethalekshmy	COM	2363	52	45.4	90.88
Ms Swati	EXP MKT*	373	8	46.6	93.25
Ms Harini	IP*	4339	100	43.4	86.78
Ms Sangeeta	COMP*	1280	29	44.1	88.28
Mr. Amit	COMP	1033	29	35.6	71.24

* **Optional Subjects**

- TAX -   339 students
- COMP –   119 students
- IP –   432 students
- EXP MKT – 26 students

TEACHERS FEEDBACK FOR 2017-18

F.Y.B.COM (A & F) 94 Students

Name of the Teacher	Subject	Total Score	No of Students	Average Score	Percentage
Darshak	FA-II	1006	22	45.7	91.5
Chandrashekhar	AUDIT – I	865	22	39.3	78.6
Payal	TAX – I	973	22	44.2	88.5
Harshad M	BC –II	1005	22	45.7	91.4
Arul	BLAW	835	22.	38.0	75.9
Neha	BM	1021	22	46.4	92.8
Shailashri	FC- II	871	22	39.6	79.2
Alka	FC- II	1006	22	45.7	91.5

S.Y.B.COM (A & F) 98 Students

Name of the Teacher	Subject	Total Score	No of Students	Average Score	Percentage
Chandrashekhar	FA-IV	1000	26	38.46	76.92
Darshak	MA – I	1090	26	41.9	83.85
Payal	TAX – II	1037	26	39.88	79.77
Ankita	RM A&F	897	26	34.50	69.00
Arul	BLAW – III	842	26	32.38	64.77
Sungandha	IT – II	1090	26	41.92	83.85
Payal	FC –IV	1017	26	39.12	78.23

T.Y.B.COM (A & F) 60 Students

Name of the Teacher	Subject	Total Score	No of Students	Average Score	Percentage
Chandrashekhar	FA-IV	607	15	40.47	80.9
Chandrashekhar	COST – IV	619	15	41.27	82.53
Darshak	FM – III	635	15	42.33	84.67
Darshak	FA – VI	632	15	42.13	84.27
Payal	TAX – IV	634	15	42.27	84.53
Mohini	ECO – III	630	15	42.00	84.00

ANNEXURE - III

Best Practice-1

Title of the practice:
Empowerment through skill enhancement and activity based learning

Goal

To develop leadership and interpersonal skills, while exposing students to contemporary challenges.

Context

It has been our endeavour to create a conducive environment to harness the potential of the students. Enriching and enhancing their skills through constantly providing platforms to experiment and innovate so as to optimize learning, along with increasing the scope for employability. Developing citizens with a civic sensibility and sensitivity has been a prime objective.

Practice

We let students take centre-stage in the organization of college events, even as they are guided by teachers to ensure continuity and quality. College events act as platforms to highlight and hone specific skills. The organization of the events itself becomes a learning experience as students delve into the nitty-gritty of event management - planning , resource mobilization and implementation . Students learn not only to take charge but to work with others in the service of a larger organizational goal. This helps them discover their own areas of strengths and expertise, as they are pushed to become better versions of their own selves. These activities help them unleash their potential and discover their strengths.

Evidence

Model United Nations

- The SIES International Model United Nations 2017 was organized . SIES MUN is modeled on the functioning of the international body and provides students with a platform to showcase their understanding of international politics while honing their negotiation and debating skills. It is an educational simulation in which students learn and practise diplomacy, international relations.   It was held on 5th, 6th and 7th October, 2017 in the college premises. More than 50 students across various colleges attended this conference.

Disha career-fair

- Disha career-fair was held from 20th September to 23rd September, 2017.

- It aims to make professionals out of students. It brings together industry experts from various professions to provide students with exposure and learning opportunities. This is provided through information-based events such as seminars and talks.
- Various events such as X-pression, Bulls on Wall Street, War of Courses, Monopoly, Winter is Coming, TabLudo, Pet Maange More, Quill-A-Tale, Henna Art and Lanathon (CS, NFS, Fifa) were conducted.

- 'The Internship Fair' was introduced in an attempt to broaden the scope of the event. This forum enabled over 200 students to register and secure internships in reputed companies. The following companies visited the college and interacted with students: Aditya Birla Sunlife, Aditya Birla Health, VH1, MTV, Grapevine, GMV Consultancy, Career Santa, Ross Warner HR Solutions, MBA Pathshala
- An interactive session hosting celebrities from the field of cinema, music, the silver screen, and YouTube who shed light on their journey through the industry.
- Various Seminars and Workshops on -Personality Development And Presentation Skills were organized . Some are listed below:
  - A photography workshop and contest was conducted
  - Graphology: Handwriting Assessment
  - Foreign Language: Spanish, French And Mandarin
  - Brand Management and Entrepreneurship
  - How To Crack CAT Examinations
  - Knowledge Workshop On Wealth Management
  - Panel Discussion On Careers In The Media Industry

FANTASIES Intercollegiate Cultural Festival

The inter-collegiate cultural festival of the college, fosters an environment that helps students recognize and harness their potential in creative domains. It aims to showcase their multi-faceted personalities as they participate in a plethora of activities ranging from dance, music, dramatics, games and the arts.

- **FANTASIES** with the theme – 'CALLISTO- It's Closer Than You Think'organised on 22nd & 23rd January, 2018 attracted various celebrities and students from all over Mumbai.

- The festival comprised of various jaw dropping moments with illustrious events like X- Factor, Prop dance, Belly Dancing and Fashion Show with our elite panel of judges containing Samir Soni, Sanjay Suri, Scralette Rose, Sidanshu Pandey, Aramdeep Kaur, Awez Darbar, etc. There was also promotion of the movie "My Birthday Song" starring Nora Fatehi and Sanjay Suri, directed by Samir Soni. The performances by the participants were impressive.

Fiontraí

Fiontraí is an event by Banking and Insurance Department that encourages the entrepreneurial spirit among students. At the event students experiment with their business ideas and learn valuable lessons as they try to convert their ideas into reality by putting up a shop and operating it for a day.

- It was organized on 16th of February, 2018. This was the second year of the event. Students from all the three years recorded their participation in the event. Students had put stalls of various handmade items. There were food stalls, gift items, showpieces, Mehndi and perfume

stalls. There were 11 stalls in total. The event was well organized. The creativity of students was highly appreciated.

Food Fest

The event was organized by BMS department in association with Entrepreneurship cell on 20th February, 2018. There were 14 teams from the various courses who participated for a tryst with entrepreneurship. This event aims to capitalize on the excitement around food while providing a competitive environment to students to further explore their spirit of entrepreneurship. Students set up food stalls and tested every concept of marketing and pricing taught in the classroom.

Edit

Edit is an IT-focused, one-day inter-collegiate event organized by B.Sc. (IT) department. It was organized on 22nd December 2017. The event had a theme –TECHMERIZE .Some of the IT event were Blind Typing, Code Debug, Need for Speed, Web Page Replica, Photo Shop, Convert Me, Decode Me, Logos, Pictoword etc. Some of the other skill developing games were Beg-Borrow-Steal, Jigsaw, treasure hunt, X factor. The fest also aimed at knowledge-oriented events such as seminars and guest-lectures,

Finatix

Finatix is an accountancy focused quiz organized by B.Com (Accountancy & Finance) department. It helps test students' knowledge while pushing them to learn about the subject beyond the boundaries of the syllabus.

It was organized on 22nd & 23rd January 2018 There were various game rounds like fill ups, minute to win, jumbled words, life and death, followed by a picture hunt. Each round was fun filled and challenging. The event was primarily focused on building and testing the students on their proficiency of finance, accounting and taxation. There were a total of 20 teams consisting of 3 members one from FY, SY and TY respectively.

SOCIAL OUTREACH

- **NSS**

  The socially committed and vibrant National Service Scheme unit of the college nurtures the community orientation needs of students and teachers. The thrust is on cultivating a strong need for community service with good work ethics and discipline. NSS familiarizes students with productive ways of giving back to society. Some of the programs conducted were

  Blood donation Drive

  Tree plantation

  Peace and Harmony

  Swach Bharat Abhyaan.

  Beach Clean Up Drives

  Street plays on Road &Railway safety

  Rally on World Aids Day

  Yoga session

- **Pink Marathon**

  Students' Council organized a Dream Run for creating awareness towards the lack of facilities for the physically challenged.

  The event was conducted on the 14ᵗʰ of January, 2018 . Around 350 students participated in this event which was a collaboration with G.O.D.S.MBA foundation.

- **P.R.Day** by Students' Council –The theme was child education-Teach One Reach Many. This pre FANTASIES event was in collaboration with an NGO Chembur Children's Home on 17ᵗʰ January, 2018 to create a memorable day in the life of an underprivileged child. The children were invited to show case their talent to the college audience. They were given gifts and lunch along with games for a fun filled day.

Best Practice-2

Title of the practice: Green initiatives

 Goal:

 To develop a sense of responsibility to the environment.

 To sensitize and drive action to finding solutions

Context

It has been our constant endeavor to sensitize and harness the awareness of students towards environmental concerns. This is done both within and outside the classroom through several activities, projects exhibitions and nature trails.

Practice

 The institution has an emphasis on environmental concerns. Sign boards exhorting all to save electricity are displayed at strategic places. Students are encouraged to participate in exhibitions, PPT competitions on various environmental themes. The college has initiated the minimum use of paper by encouraging the soft copies of notices/reports etc.   The management has ensured the lighting of the institution is with LED, low consumption bulbs which are extremely high on conservation .

Evidence

NSS activities

- Celebration of World Environment Day by planting trees in the college campus on 5th June 2017. The Superintendent of gardens F North Ward was the Chief Guest for the event.
- Students participated in Seminar at Ruia College on "Waste Management and Segregation" on 2nd August 2017
- Celebration of Independence Day in the college by taking the Swacha Bharat Pledge

  & Swacha Bharat Abhiyaan by cleaning the college campus, floor and the CC area on 15th August 2017.

- Students attended a seminar at Gurunanak college on "Waste to Compost" on 22nd August 2017.

- Students participated at the Sion Talav for the Ganpathy Visarjan 31st August 2017.

- Students participated in the "River Rally, Save the River" 1st September 2017.

- Students participated in beach cleanup drive at Girgaum Chowpatty on 3rd September 2017.

- 50 Students participated in the International coastal cleanup at Versova beach, Andheri. 16th September 2017. Memento was awarded to the college by the CENTRAL RESERVE POLICE FORCE (CRPF) for active participation in the cleanup drive
- Coastal cleanup drive was undertaken by the students for three consecutive Sundays in October 2017

Residential Camp at Shivansai , Raigad district – December 2017

- Construction of check dams to counteract erosion by reducing water flow velocity
- A lecture on Eco- Buddies
- A session on "Basic Disaster Management Techniques" by Mr. Vijan

Area Based Project – March 2018

- Environmental Protection, being the need of the hour, our students were actively involved in educating the societies on waste segregation. They covered around 60 societies where detailed presentation was made on the need for waste segregation.

Nature Club activities

- The electronic waste of our college goes for recycling and does not end up in dumping grounds. 269 kg of E waste collected from college has been sent for recycling at Eco friend industries which is Maharashtra Pollution Control Board authorised E- Waste Disposal Facility. Our efforts are rewarded with Green Certificate. Our college is a Green certified college and this green certification is done with Stree Mukti Sanghatana in association with Municipal Corporation Of Greater Mumbai
- 'Tree Plantation Drive' at Aarey Colony, Goregaon on the 15th August, 2017.
- Sustainability Live- power point competition was conducted based on various environmental themes, problems and issues on 10th February 2018. 30 teams actively participated in it for the spread of environmental awareness. It was judged by Dr. Baisakhi Dutta, Jhunjhunwala College.

- Nature trek to Visapur Fort for students was organised on 21st March 2018

Rotaract Club activities

- A tree plantation drive at Bhandup and a mega blood donation drive called Jeevandaan at Mulund railway station jointly with 10 Rotaract-Rotary clubs was organized On 7th July, 2017

- Supporting the Rally (Rally for Rivers) - a Community Service Avenue Project wherein the Rotaract club was a part of the noble campaign and went around spreading awareness about the conservation of rivers and its effects on 1st September, 2017.

- Beach Cleanup Drive, a joint Community Service initiative was carried out in association with three Rotaract Clubs to clean up a part of Dadar beach (Chaitya Bhoomi Entrances) on 15th October, 2017.